

**FREDERICK COUNTY DIVISION OF UTILITIES AND SOLID WASTE MANAGEMENT
DEPARTMENT OF ENGINEERING AND PLANNING
4520 METROPOLITAN COURT * FREDERICK, MD 21704
(301) 600-2078**

**COUNTY INSPECTION AGREEMENT
for
ON-SITE COMMERCIAL WATER/SEWER**

Issued to: _____
(Name of Applicant/Owner)

(Address)

(Address)

Project No.: _____

Date: _____

Phone No.: _____

This Agreement provides authorization for construction of non-residential on-site (private) sanitary sewer and/or water lines, i.e. "the Project", that are located outside the jurisdiction of Frederick County Department of Permits & Inspections but on sites served by Frederick County water/sewer systems. All work shall be performed in accordance with Frederick County "General Conditions and Standard Specifications for Water Mains, Sanitary Sewers and Related Structures" ("Standard Specifications") and "Standard Details for Water Mains, Sanitary Sewers and Related Structures" and any revisions thereto. No work shall be performed on the Project without this Agreement being fully executed by all parties, approved material submittals, and proper notification given to Frederick County as specified below.

All work is to be performed in accordance with signed (approved) drawings and on the property described as (project name and property address or parcel description):

The following conditions apply:

1. Contractor provides material submittals and/or shop drawings to the Division of Utilities & Solid Waste Management (DUSWM), Department of Engineering & Planning (DoEP) Construction Manager for approval. After return of County APPROVED material submittals and/or shop drawings from the DoEP, the Contractor **must** notify the DoEP Construction Manager at (301) 748-7387, 48 hours prior to the start of any construction on this Project. ***Voice mail messages must be acknowledged by the Construction Manager 48 hours prior to start of construction.***
2. The approved plans, specifications, and details for the work shall be in the Contractor's possession on-site at all times during construction activities on the Project. The standard specifications and details can be obtained from the DUSWM Engineering and Planning section of the Frederick County website (www.frederickcountymd.gov) under "Reference Documents". All water and sewer line trenches and/or structure excavations shall be backfilled and compacted per the Standard Specifications prior to Contractor testing of the lines and/or structures.
3. The County DUSWM DoEP will furnish inspection under this Agreement on all phases of private water/sewer construction not covered by another jurisdiction's issued plumbing or utility permit.
4. The Project may require a grading permit or other approvals from other agencies having jurisdiction over the Project. The Contractor and Owner are responsible for ensuring all required approvals have been obtained prior to start of construction.
5. No portion of the Project will be placed into use or operation until this document with a "Project Complete" signature/date has been issued to the Owner and Contractor by the County DoEP.

6. The Contractor estimates the Project will take _____ actual work days to complete. The initial inspection fee will be estimated from the number of work days multiplied by the daily inspection fee rate as approved and amended by Frederick County, Maryland. **This estimated inspection and overhead fee amount must be deposited with the County prior to approval of this Agreement.** The actual construction inspection and overhead fee, payable by the Applicant/Owner to the County, shall be actual expenses (including, but not limited to salary with fringes, phone, vehicle, overhead) and will be reconciled against the deposit after completion of the Project. If the final construction inspection and overhead expenses exceed the deposit amount, the Applicant/Owner must provide the County with additional funds prior to the County granting Final Completion. If the final construction inspection and overhead expenses are less than the initial deposit, the County will refund the excess amount to the payer of the original inspection fee.
7. The Applicant/Owner and the Contractor for this Project, by signature below, agree to adhere to and fulfill the requirements of this Agreement, which is a condition of the County granting "Project Completion".
8. This agreement is valid only for use by the Applicant/Owner and may not be transferred to others without written permission of Frederick County.
9. The fully executed Agreement will remain valid and in force from the date of issuance until the date of Final Completion of this Project. This Agreement shall be null and void if Project construction does not start within six months of the date of this Agreement.
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In witness whereof, the parties hereto have executed this Agreement as of the Day and Year first written above.

Applicant/Owner (Owner or Firm Name):

Witness:

By: _____
(Authorized Signature)

Date: _____

(Title)

Applicant/Owner e-mail address: _____

Contractor (Firm Name):

Witness:

By: _____
(Authorized Signature)

Date: _____

(Title)

(Contractor e-mail address)

(County Utility Contractor's License Number)

Frederick County DoEP:

Witness:

By: _____
(Authorized Signature)

Date: _____

(Title)

TIME SHEET CHARGE NO: _____

Payment/Receipt Date: _____

Project Completion issued by: _____ Date: _____
(DUSWM Construction Manager)